

國立中興大學人事服務e報

National Chung Hsing University Personnel Service E-Newsletter

第 11503 期
人事室編印

「人事服務e報」內容涵蓋各類活動訊息、教職員工喜訊、人事法令宣導、員工協助及關懷、人事動態、工作權益、核心議題、生活新知等。各單位如有需要同仁瞭解事項，都可透過本報轉知，本報為溝通之橋樑，每月透過電子郵件傳送全體同仁參考，如有任何訊息，歡迎來信提供及指教。

(來信信箱：people@dragon.nchu.edu.tw)

The “Personnel Services e-Newsletter” covers various activities, announcements of faculty and staff, dissemination of personnel laws and regulations, employee assistance and care, personnel updates, work rights and benefits, core issues, club activities, and new knowledge on life.

Should any unit require colleagues to be informed of any matters, they can do so through this report. This report serves as a bridge for communication and will be sent to all teachers and colleagues via email regularly each month for reference. If you have any information, please feel free to provide feedback and guidance.

(Office of Personnel Email: people@dragon.nchu.edu.tw)

活動動態

ACTIVITY UPDATES

- ▶ 115年3月18日召開契約進用職員考核會，審議本校契約進用職員獎懲案件。
On March 18, 115, a meeting was held to assess contract-hired staff and to review cases concerning rewards and punishments for contract-hired staff of the school.
- ▶ 有關本校115年8月1日起聘之講座教授遴聘案，各單位欲推薦人選申請專任講座者，採線上化方式辦理；申請特約講座者，維持原有申請方式辦理(115年3月16日興人字第1150600349號書函)：
 - 一、本校建置彈性薪資獎勵系統(下稱「彈薪系統」)，提供教師線上填送彈性薪資獎項申請資料。本校專任教師可透過興大入口(單簽入口)登入彈薪系統；學院、系所承辦人則連結彈薪系統網址後以管理員帳號登入(網址：<https://flexpay.nchu.edu.tw/login>)。
 - 二、各單位推薦人選時：
 - (一)「專任講座」：請被推薦人選至遲於115年4月15日前透過興大入口(單簽入口)登

入彈薪系統提交送審申請表件，各單位將「申請表、講座待遇建議表須核章之頁面」列印，並依行政程序核章後，於**115年4月30日前**送達人事室彙辦。

- (二)「特約講座」：無須線上申請，維持原有申請方式，請被推薦人選至遲於**115年4月15日前**填送本校講座教授申請表（含附表）及其他佐證資料，並依行政程序核章後，於**115年4月30日前**送達人事室彙辦。相關表件可至本校人事室網頁 → 表格下載 → 人員類別：教研人員 → 項目：彈性薪資獎勵項下下載。

Regarding the appointment of Chair Professors starting from August 1, 2026, units recommending candidates for full-time Chair Professors shall complete the application process online, while applications for adjunct Chair Professors shall follow the existing procedure (Ref. No. 1150600349, dated March 16, 2026):

1. The University has established a **Flexible Salary Incentive System** (hereinafter referred to as the “System”), which allows faculty members to submit applications for incentive awards online. Full-time faculty members may log in to the System via the NCHU Portal (Single Sign-On). Administrative staff of colleges and departments may access the System via the following URL using administrator accounts:
<https://flexpay.nchu.edu.tw/login>.
2. When recommending candidates:
 - (1)**Full-time Chair Professors:**

Nominated candidates must, no later than **April 15, 2026**, log in to the System via the NCHU Portal and submit the required application documents online. Each unit shall print out the **application form** and the **signed pages of the proposed Chair Professor compensation package**, complete the internal administrative approval process with required signatures, and submit them to the Personnel Office for compilation by **April 30, 2026**.
 - (2)**Adjunct Chair Professors:**

Online application is not required. The existing application procedure shall remain in effect. Nominated candidates must complete and submit the **Chair Professor application form (including appendices)** along with supporting documents by **April 15, 2026**. After obtaining the required approvals and signatures through administrative procedures, all documents shall be submitted to the Personnel Office for compilation by **April 30, 2026**.

Relevant forms can be downloaded from the Personnel Office website → Forms Download → Personnel Category: Teaching and Research Staff → Item: Flexible Salary Incentives.

- 有關本校115年8月1日起聘之特聘教授及優聘教師申請案，採線上化方式辦理，請**特聘教授及優聘教師申請人**，**至遲應於115年4月15日前**透過興大入口（單簽入口）登入彈性薪資獎勵系統提交送審相關表件。**各學院如欲推薦人選**，**請於115年5月31日前**將相關資料（核章之申請書、院級審議委員會紀錄等）送人事室考試任免組辦理（115年3月16日興人字第1150600346號書函）。

Regarding the applications for Distinguished Professors and Outstanding Faculty Members starting from August 1, 2026, the application process shall be conducted **online**. Applicants must submit all required documents through the Flexible Salary Incentive System via the NCHU Portal (Single Sign-On) **by April 15, 2026**. Colleges intending to recommend candidates shall submit all relevant documents (including the signed application forms and records of college-level review committee meetings) to the **Recruitment and Appointment Division of the Personnel Office by May 31, 2026** for processing (Ref. No. 1150600346, dated March 16, 2026).



➤ 考績考核、訓練進修、差勤管理、保障

- ❖ 轉知內政部修正「簡任第十職等及警監四階以下未涉及國家安全利益或機密之公務員及警察人員赴大陸地區作業要點」第4點，並自中華民國115年3月1日生效，內容如下：

本校簡任第十職等以下公務人員(含兼任行政職務之教師)應於預定赴大陸地區當日之五個工作日內填具簡任(或相當簡任)第十職等及警監四階以下未涉及國家安全、利益或機密之公務員及警察人員赴大陸地區申請表簽章後，向本校申請；並於返臺後七個工作日內，填具赴陸人員返臺通報表，送交本校備查。

The Ministry of the Interior is hereby notified to amend Point 4 of the "Guidelines for the Operation of Civil Servants and Police Personnel of Grade 10 and Below, Who Are Not Involved in National Security Interests or Secrets, to Travel to Mainland China," effective March 1, 2026. The amendment is as follows:

Civil servants of Grade 10 and below (including teachers holding

concurrent administrative positions) of this university should submit an application form for travel to Mainland China five working days prior to their scheduled trip, signed and stamped, to this university; and within seven working days of returning to Taiwan, submit a completed Return Notification Form for Personnel Traveling to Mainland China to this university for record-keeping.

- ❖重申本校兼任行政職務之教師及公務人員如需赴陸港澳地區，應填具進入大陸地區申請表或赴港澳通報表並檢附必要佐證資料，於 10 個工作日前向本校提出申請，並於本校線上差勤系統登錄；本校兼任行政教師(比照 11 職等以上人員)前開申請，因另須報經內政部許可後方得赴陸，故請注意申請規定及時限，盡量於確定行程後，即啟動申請程序，以避免因逾時限，影響行程計畫及自身權益；另上開出境人員，不論係因公務或非公務事由赴陸港澳，均應至大陸委員會「國人赴陸港澳動態登錄系統」進行登錄，且併同上開申請表格，影送本校人事室留存，以備查考。

We reiterate that all faculty and civil servants holding administrative positions at our university who need to travel to Mainland China, Hong Kong, and Macau should complete the Application Form for Entry into Mainland China or the Hong Kong and Macau Travel Permit and attach the necessary supporting documents. Applications should be submitted to our university 10 working days in advance and registered in our online attendance system. For faculty members holding administrative positions (equivalent to staff at grade 11 or above), the application process has been revised. Since permission from the Ministry of the Interior is required for travel to Mainland China, please pay attention to the application requirements and deadlines. Initiate the application process as soon as your travel plans are finalized to avoid delays that could affect your travel plans and your rights. Furthermore, all personnel traveling to Mainland China, Hong Kong, and Macau, regardless of whether it is for official or non-official purposes, should register in the Mainland Affairs Council's "Dynamic Registration System for Taiwanese Residents Traveling to Mainland China, Hong Kong, and Macau" and submit a copy of the application form to our Personnel Office for record-keeping and future reference.

- ❖本校適用公務員服務法人員(含本校兼任行政職務之教師)違法(規)赴陸及違規赴港澳，將依相關建議懲處原則辦理，行政院訂定之違規赴陸港澳懲處原則，自 115 年 7 月 1 日生效。

Personnel of this school who are subject to the Civil Service Act (including teachers of this school who hold concurrent administrative

positions) who illegally travel to mainland China or violate regulations by traveling to Hong Kong and Macao will be dealt with in accordance with the relevant recommendations and principles for punishment. The principles for punishment of illegal travel to mainland China, Hong Kong and Macao established by the Executive Yuan will take effect on July 1, 2026.

- ❖請本校各行政及學術單位利用會議、研習等各項場合，或多元方式協助宣導所屬人員知悉及遵守申請進入大陸及港澳地區相關規定，以避免發生違規懲處情事；對於申請作業如有相關疑義，請主動聯繫本室承辦人員協助。

All administrative and academic units of the university are requested to utilize meetings, workshops, and other occasions, or various other means, to help their staff understand and comply with the relevant regulations for applying to enter Mainland China, Hong Kong, and Macau, in order to avoid any violations and penalties. If there are any questions regarding the application process, please contact the staff in charge of this office for assistance.

- ❖如發現或知悉有職場性騷擾事件，請立即求助本校性騷擾申訴專線：(04) 2284-0673、信箱：people@nchu.edu.tw；也提醒各單位主管、計畫主持人應依性別平等工作法、性騷擾防治法及工作場所性騷擾防治措施準則等相關規定善盡雇主與場所主人之性騷擾防治責任，以杜絕職場性騷擾行為之發生。

If you discover or become aware of any workplace sexual harassment incident, please immediately seek assistance through the University's sexual harassment complaint hotline: (04) 2284-0673, or email: people@nchu.edu.tw.

Supervisors of all units and project principal investigators are also reminded to fulfill their responsibilities as employers and persons in charge of the workplace in preventing sexual harassment, in accordance with the Gender Equality in Employment Act, the Sexual Harassment Prevention Act, and the Amendments to the Regulations for Establishing Measures on Prevention of Sexual Harassment in the Workplace, in order to eliminate the occurrence of workplace sexual harassment.



- ❖為保障計畫聘任人員（博士後研究員、專任助理）之法定勞動權益，並避免行政作業延宕影響差假、加班補休及特別休假使用，本校已於 115 年 1 月 16 日以興人字第 1150600084 號書函，重申各單位主管及計畫主持人應即時完成所屬人員差假、加班及補休之線上審核，並協助其於聘期內妥善規劃及使用特別休假與加班補休，請各單位配合辦理。

To protect the statutory labor rights of project-based personnel (Postdoctoral Researchers and Full-time Research Assistants) and to avoid administrative delays affecting leave, overtime, and compensatory leave, the University issued Letter No. 1150600084 on January 16, 2026, reiterating that unit supervisors and project principal investigators must promptly complete the online review of leave, overtime, and compensatory leave applications, and assist personnel in properly planning and using their special leave and compensatory leave during the employment period.

- ❖本校行政人員（含新制助教）及技工工友參與本校 106 週年校慶運動會補假一案說明如下（本校 114 年 10 月 16 日興人字第 1140601284 號書函）：

| 日期 | 適用對象 | 說明 |
|---|-------------------|--|
| 114 年 11 月 1 日校慶日、11 月 2 日運動會在職者（均應上班或請假） | A 類 週一至週五上班制人員 | 於 115 年 4 月 7 日(二)、4 月 8 日(三)補假，不需上班，不需請假。 <u>因業務需要需出勤者，以加班方式辦理。</u> (因 4 月 8 日(三)原為本校 114 年 11 月 2 日(日)運動會之補假日， <u>適用勞基法人員如有加班需要，請配合辦理調移休息日，以符規定</u>) |
| | B 類 週二至週六上班制人員 | 於 115 年 4 月 8 日(三)補假。因業務需要需出勤者，以加班方式辦理。（115 年 4 月 7 日為清明補假。） |
| | C 類排班制人員 | (1)114 年 11 月需排班（含請假）滿 22 日。 (2)115 年 4 月需排班（含請假）滿 18 日，業扣除校慶及運動會補假。 |
| 114 年 11 月 3 日以後到職者 | A、B 類 | 115 年 4 月 7 日(二)及 8 日(三)均應上班或請假。 |

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| | C 類 | 115 年 4 月需排班（含請假）滿 20 日。 |
| 校慶日及運動會期間留職停薪，並於 115 年 4 月 6 日前復職復薪者 | A、B 類 | 115 年 4 月 7 日(二)、8 日(三)應上班或請假。 |
| | C 類 | 115 年 4 月需排班(含請假)滿 20 日。 |
| 獸醫教學醫院應配合門診時段出勤，駐衛警察隊及住宿輔導組排班制人員應按班表輪值。 | | |

➤ 待遇、福利、退休、撫卹

- ❖ 教育部書函以，退休教職員再任政府機關（構）、學校或團體，擔任由政府編列預算支給薪酬之職務者，如每月支領薪酬總額超過法定基本工資（兼任 2 個以上職務者應合併計算），依規定應停止支領月退休金及優惠存款，俟原因消滅後始得恢復。至於得否自願減少支領薪酬總額，以繼續支領（兼）月退休金一節，因各類職務之進用及薪資標準多已由相關法令明定，涉及各該規範之適用，仍應先就再任職務之支薪規定，確認是否得依當事人意願調整薪酬後，再依退撫條例相關規定辦理。（教育部 115 年 2 月 9 日臺教人(四)字第 1154200463 號函）

The Ministry of Education, in its official correspondence, stipulates that retired teaching and administrative personnel who are reemployed by government agencies, institutions, schools, or organizations in positions remunerated by government-appropriated funds shall have their monthly pension and preferential savings interest suspended if their total monthly remuneration exceeds the statutory minimum wage (where two or more positions are held concurrently, the remuneration shall be aggregated). Such benefits may be reinstated once the disqualifying condition no longer exists. Regarding whether such individuals may voluntarily reduce their total remuneration in order to continue receiving (or concurrently receiving) a monthly pension, it is noted that the appointment and salary standards for such positions are generally prescribed by relevant laws and regulations. As this issue involves the application of those regulations, it is necessary to first confirm, in accordance with the salary provisions governing the reappointed position, whether remuneration may be adjusted at the individual's discretion, and thereafter handle the matter in accordance with the relevant provisions of the Act Governing Retirement, Severance, and Survivor Benefits for Public School Personnel.

- ❖ 本校編制內教職員工(含駐衛警)，於 114 年 12 月 31 日止滿 40 歲以上者，每 2 年 1 次健檢補助以新臺幣 4,500 元上限，凡符合者請至經衛生福利部評鑑合格、經勞動部認可醫療機構或財團法人醫院評鑑暨品質策進會健康檢查品質認證之診所

實施健康檢查。有關補助費之請領，請填寫支出憑證黏存單送人事室辦理。 Full-time faculty and staff members of the school (including campus security personnel) who are aged 40 or above as of December 31, Year 114 (ROC calendar) are eligible for a health examination subsidy of up to NT\$4,500 once every two years. Eligible individuals should undergo the health examination at medical institutions accredited by the Ministry of Health and Welfare, recognized by the Ministry of Labor, or clinics certified for health examination quality by the Joint Commission of Taiwan. To apply for reimbursement of the subsidy, please complete the Expense Reimbursement Form and submit it to the Personnel Office for processing.

➤ 聘僱人員相關

- ❖ 本校計畫人員之人事管理及薪資給付宣導事項：計畫人員之薪資給付，請計畫主持人按月核發。查勞動基準法第 23 條規定，薪資應按月給付，請各計畫主持人依上開規定每月支付受僱者薪資並按月扣繳保險費(勞、健保費及勞退金)，請勿跨月合併支付薪資，例如：A 君聘期 1 月 26 日至 2 月 25 日，應分別請領其 1 月份(1 月 26 日至 1 月 31 日)及 2 月份(2 月 1 日至 2 月 25 日)之薪資。本校設置專人每月定期查核計畫人員及臨時人員未報薪情形，請各計畫主持人依前開規定核報薪資。 Important Notice on Personnel Management and Salary Payment for Project Staff: Project staff salaries must be paid on a monthly basis by the Principal Investigator (PI). According to Article 23 of the Labor Standards Act, wages shall be paid monthly. All PIs are therefore required to comply with this regulation by paying employees their salaries each month and withholding the required insurance premiums on a monthly basis (including labor insurance, national health insurance, and labor pension contributions). Salaries must not be combined and paid across different months. For example, if Employee A is employed from January 26 to February 25, salary should be claimed and paid separately for January (January 26 - January 31) and for February (February 1 - February 25). The University has assigned designated personnel to conduct monthly audits of unpaid salary reports for project staff and temporary employees. All PIs are requested to process and report salaries in accordance with the above regulations.



國立中興大學「115 年度員工協助方案心理諮商/諮詢相關措施」一覽表
National Chung Hsing University Overview of “FY 115 Employee Assistance Program (EAP)
Psychological Counseling/Consultation Measures”

| 項目 Categor | 說明 Description |
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| <p>【校內】 心理諮詢服務 On-Campus Psychological Counseling Services</p> | <p>【學務處健康及諮商中心心理諮詢服務】 學務處健康及諮商中心提供本校教職員工心理諮詢服務，請於週一至週五上班時間致電健諮中心(04-22840241 轉 39)，將有專人負責安排晤談。心理諮詢約為 50 分鐘，申請人每學期得使用一次。</p> <p>【Psychological consultation services are provided by the Health and Counseling Center, Office of Student Affairs.】 Faculty and staff may call during office hours (Mon-Fri) at 04-22840241 ext. 39 to schedule an appointment. Each session lasts approximately 50 minutes. Each applicant may use the service once per semester.</p> |
| <p>【校外】 自費心理諮商補助 [Off Campus] Subsidy for Self- Paid Psychological Counseling</p> | <p>對象：本校教職員工，遇工作困難或壓力亟需心理諮商服務者；另未滿 45 歲者請優先申請衛福部「青壯世代心理健康支持方案」。</p> <p>次數：每人每年心理諮商服務 3 次，每次金額以 2,000 元為上限(未逾 2,000 元者，核實支付)，可逐次核銷。最遲請於每年 11 月底前完成核銷，核銷時須檢附諮商證明(收據)並簽名；依申請人送達人事室順序依保密程序核銷，補助至經費用罄為止。</p> <p>Eligibility: This subsidy is available to faculty and staff of the University who experience work-related difficulties or stress and have an urgent need for psychological counseling services. Applicants under the age of 45 are encouraged to first apply for the Ministry of Health and</p> |

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| | <p>Welfare (MOHW) “Young and Middle-Aged Generation Mental Health Support Program.”</p> <p>Frequency: Each eligible person may receive subsidies for up to three counseling sessions per year, with a maximum subsidy of NTD 2,000 per session (actual reimbursement will be made if the amount is less than NTD 2,000). Reimbursement may be claimed on a per-session basis and must be completed by the end of November each year. Applicants are required to submit proof of counseling (receipt) and sign the reimbursement form. Claims will be processed by the Personnel Office in the order received, in accordance with confidentiality procedures, and subsidies will be granted until the allocated budget is exhausted.</p> |
| <p>【校外】 公部門免費心理諮詢/諮商資源 [Off Campus] Public Free Psychological Counseling Resources</p> | <p>一、臺中市政府衛生局「高關懷免費定點心理諮詢」</p> <p>(一)有明顯情緒困擾或心理困擾，有意願接受諮詢之臺中市之市民可使用，由心理師提供免費面對面心理諮詢服務，以4次為限。</p> <p>(二)請參閱相關網頁資訊： https://www.health.taichung.gov.tw/26198/27065/27068/27089/400593</p> <p>二、財團法人職業災害預防及重建中心「勞工及工作者免費心理諮商服務」</p> <p>(一)勞工或有投保勞工職業災害保險者可使用，由心理師提供每人6次免費心理諮商服務。</p> <p>(二)請參閱相關網頁資訊：https://search.app/6A7FQs4aihXzNoWe8</p> <p>三、衛福部「青壯世代心理健康支持方案」</p> <p>(一)15~45歲有心理諮商需求者可使用，補助3次心理諮商費用。</p> <p>(二)請參閱相關網頁資訊：https://sps.mohw.gov.tw/mhs</p> <p>1. Taichung City Government Health Bureau - “High-Concern Free On-Site Psychological Consultation”</p> <p>(1) Taichung City residents who experience significant emotional or psychological distress and are willing to receive counseling may use this service. Licensed psychologists provide free face-to-face psychological consultation, limited to up to four sessions.</p> <p>(2) For more information, please refer to the relevant webpage: https://www.health.taichung.gov.tw/26198/27065/27068/27089/400593</p> |

2. Foundation for Occupational Accident Prevention and Rehabilitation - “Free Psychological Counseling Services for Workers”

(1) Workers, or individuals enrolled in Occupational Accident Insurance, are eligible to use this service. Each person is entitled to six free psychological counseling sessions provided by licensed psychologists under the Ministry of Labor Occupational Accident Insurance program.

(2) For more information, please refer to the relevant webpage:

<https://search.app/6A7FQs4aihXzNoWe8>

3. Ministry of Health and Welfare - “Young and Middle-Aged Generation Mental Health Support Program”

(1) Individuals aged 15 to 45 who require psychological counseling services are eligible. The program provides subsidies for up to three counseling sessions.

(2) For more information, please refer to the relevant webpage:

<https://sps.mohw.gov.tw/mhs>

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| <p>【校外】 公部門免費心理諮詢專線 [Off Campus] Public Free Psychological Counseling Hotlines</p> | <p>一、臺中市勞工無憂專線:0800-666-160，週一至週五 12:00-20:00，國定假日除外。</p> <p>二、全國張老師專線： 1980，週一至週六 9:00-12:00/14:00-17:00/18:00-21:00，週日 9:00-12:00/14:00-17:00。</p> <p>三、衛生福利部男性關懷專線:0800-013-999，每日 7:00-23:00。</p> <p>四、孕產婦關懷諮詢專線:0800-870-870，週一至週五 8:00-18:00，週六 9:00-13:00(國定假日除外)。</p> <p>五、衛生福利部安心專線:1925，24 小時，免付費諮詢服務。</p> <p>六、全國生命線專線:1995，24 小時，中華電信門號、市話撥打免費。</p> <ol style="list-style-type: none"> 1. Taichung City Labor Support Hotline: 0800-666-160 Monday - Friday, 12:00 - 20:00 (excluding national holidays) 2. Teacher Chang National Hotline: 1980 Monday - Saturday: 9:00 - 12:00 / 14:00 - 17:00 / 18:00 - 21:00 Sunday: 9:00 - 12:00 / 14:00 - 17:00 3. Ministry of Health and Welfare Men' s Care Hotline: 0800-013-999 Daily, 7:00 - 23:00 4. Maternal Care Consultation Hotline: 0800-870-870 Monday - Friday: 8:00 - 18:00 Saturday: 9:00 - 13:00 (excluding national holidays) 5. Ministry of Health and Welfare Peace of Mind Hotline: 1925 24-hour toll-free consultation service 6. National Lifeline Hotline: 1995 24-hour service; free of charge for Chunghwa Telecom mobile and landline users |
| <p>【校外】 特約身心科診所 [Off Campus] Partner Mental Health Clinic</p> | <p>【漸漸身心診所】</p> <p>一、位於臺中火車站對面 1 號及 2 號出口處(地址:臺中市東區復興路四段 152 號，電話:04-22221368)，提供健保看診、自費成人專注力測驗及心理諮商服務。</p> <p>二、門診免收掛號費，需自付部分負擔。</p> <p>【卓大夫診所】</p> <p>一、地址：臺中市西屯區台灣大道四段 770 號，電話 04-24613097。</p> |

二、由兒青、成人、老年身心專科醫師以及心理諮商師共同照護及擁有愛、同理心、與陪伴的一間診所。

三、門診掛號費優待減免 50 元。

四、中文診斷書每份 100 元。

五、心理諮商治療優待減免 10%。

六、無健保外籍師生：

(一)初診(含藥費)上限 1000 元。

(二)複診(含一個月藥費)上限 1500 元(特殊藥費另計)

Gradually Mental Health Clinic

1. Located opposite Taichung Railway Station, near Exit 1 and Exit (Address: No. 152, Section 4, Fuxing Road, East District, Taichung City; Tel: 04-22221368).

The clinic provides National Health Insurance - covered outpatient services, self-paid adult attention assessments, and psychological counseling services.

2. No outpatient registration fee is charged; patients are responsible for the applicable copayment.

Dr. Cho Clinic

1. Address: No. 770, Section 4, Taiwan Boulevard, Xitun District, Taichung City

Tel: +886-4-2461-3097

2. A clinic jointly staffed by specialists in child and adolescent psychiatry, adult psychiatry, geriatric psychiatry, and licensed counseling psychologists, emphasizing care, empathy, and companionship.

3. The outpatient registration fee is discounted by NTD 50.

4. Chinese medical certificates are charged at NTD 100 per copy.

5. Fees for psychological counseling treatment are discounted by 10%.

6. For international faculty and students without National Health Insurance:

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| | <p>(1) Initial visit (including medication): capped at NTD 1,000.</p> <p>(2) Follow-up visit (including one month of medication): capped at NTD 1,500 (special medication fees charged separately).</p> |
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❖本校 115 年度與「財團法人法律扶助基金會」合作推動法律諮詢服務，除一月及四月，配合該會時間於第三個星期二外，其餘月份固定安排於每月第二個星期二。

一、視訊場次：當日上午 9 時 30 分至 11 時 30 分，採現場系統取號方式，因屬全國性平台服務，如順利取號，每人每次 20 分鐘諮詢時間。

二、實體場次：當日下午 2 時至 3 時，為法治教育宣導暨法律諮詢，另搭配集體諮詢方式辦理個別法律諮詢服務。

※同仁如需法律諮詢，請逕至「研習暨演講活動報名系統」報名（網址：<https://reurl.cc/mMWzz9>），歡迎同仁踴躍報名參與。

In 2025, our university is collaborating with the Legal Aid Foundation to provide legal consultation services. Except for January and April, when sessions are scheduled based on the Foundation's availability (on the third Tuesday of the month), legal consultation will regularly be held on the **second Tuesday of each month**.

1. **Online Sessions:** Held from 9:30 a.m. to 11:30 a.m. on the same day. Number tokens are issued on-site via the system. As this is a nationwide service platform, each participant who successfully obtains a number is entitled to a 20-minute consultation session.

2. **In-Person Sessions:** Held from 2:00 p.m. to 3:00 p.m. on the same day. These include a legal education seminar and individual legal consultations conducted in a group setting.

※ If you wish to participate in a legal consultation, please register through the “Workshop and Seminar Registration System” at: <https://reurl.cc/mMWzz9>. All colleagues are encouraged to register and attend.

115 年度法治教育講座 / 2026 Legal Education Seminar Schedule

| 時間 Time | 主題 Topic | 講師 Speaker |
|---|---|------------|
| 4 月 14 日 14:00-15:00 April 14 (2:00-3:00 PM) | 認識法扶檢警訊問律師到場陪訊服務(檢警專案) Introduction to Lawyers Accompanying Interrogations in Prosecutorial Investigations (Investigation Cases) | 朱奕縈 |
| 5 月 5 日 14:00-15:00 May 5 (2:00-3:00 PM) | 讓我們安心變老-淺談成年監護制度 Caring for Our Elderly Overview of the Adult Guardianship and Assistance System | 江伊莉 |
| 6 月 9 日 14:00-15:00 June 9 (2:00-3:00 PM) | 認識法扶住宅租賃糾紛法律扶助專案- 民法租賃法律問題解析 Introduction to the Legal Aid Foundation's Civil Landlord-Tenant Dispute Legal Aid Program Analysis of Legal Issues in Residential Leases | 謝文明 |
| 7 月 7 日 14:00-15:00 July 7 (2:00-3:00 PM) | 讓我們安心變老- 淺談親屬繼承與遺產相關法律問題 Caring for Our Elderly Shallow Discussion of Legal Issues Related to Video Images and Their Dissemination | 王寶明 |
| 8 月 4 日 14:00-15:00 August 4 (2:00-3:00 PM) | 家庭暴力不能忍- 認識家庭暴力防治法 Zero Tolerance for Domestic Violence Introduction to the Domestic Violence Prevention Act | 葉東龍 |
| 9 月 8 日 14:00-15:00 September 8 (2:00-3:00 PM) | 認識法扶勞工訴訟扶助專案- 找工作應如何自保 Introduction to the Legal Aid Foundation's Labor Law Legal Aid Program How Workers Can Protect Themselves | 何志揚 |
| 10 月 6 日 14:00-15:00 October 6 (2:00-3:00 PM) | 認識法扶消費者債務清理條例法律扶助專案- 專案-如何處理債務問題 Introduction to the Legal Aid Foundation's Consumer Debt Clearance Regulations Legal Aid Program How to Apply for Debt Clearance | 洪楷婷 |

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| 11月10日 14:00-15:00 November 10 (2:00-3:00 PM) | 認識法扶住宅租賃糾紛法律扶助專案- 民法租賃法律問題解析 Introduction to the Legal Aid Foundation's Civil Landlord-Tenant Dispute Legal Aid Program Analysis of Legal Issues in Residential Leases | 王晨瀚 |
| 12月8日 14:00-15:00 December 8 (2:00-3:00 PM) | 讓我們安心變老- 淺談民法扶養相關規定 Caring for Our Elderly Overview of Relevant Civil Law Provisions | 許秉燁 |

❖ 相關福利

| 類型 | 適用對象 | 承作單位 |
|----------------|--|-------------------------------------|
| 公教團體保險(含意外及醫療) | 全國各機關、公私立學校及公營事業機構現職員工(含聘僱人員、約用人員及育嬰留職停薪人員，惟不含育嬰留職停薪以外之其他留職停薪人員)及其配偶、父母(含配偶之父母)、子女 | 凱基人壽保險股份有限公司 (114.4.1~117.3.31) |
| 公教長期照顧保險 | 全國各機關、公私立學校及公營事業機構員工(含約聘僱人員、約用人員)及其配偶、子女、父母(含配偶之父母) | 國泰人壽保險股份有限公司 (114.2.22~117.2.21) |
| 公教年金保險 | 中央及地方各機關、公私立學校及公營事業機構現職員工及其配偶、子女、父母(含配偶之父母) | 台灣人壽保險股份有限公司 (115.1.1~117.12.31) |
| 公教旅遊平安卡 | 全國各機關、公私立學校及公營事業機構員工(含約聘僱人員、約用人員及駐衛警)、退休人員及其配偶、父母(含配偶之父母)、子女及兄弟姊妹 | 富邦產物保險股份有限公司 (112.7.1~115.6.30) |
| 健康99 | 全國各級政府機關、公私立學校暨公營事業機構現職員工(含約聘僱人員、技工、工友及約用人員)、退休人員及上開人員之眷屬(至少應包含配偶、父母及子女)，另由各院所評估納入服務於上開機關(構)、學校之志工 | 公務福利E化平台之公教健檢「健康99特約院所」查詢 |
| 優惠商店 | 各機關(構)、公立學校及公營事業機構現職、退休員工、及上開機關(構)、學校服務之志工 | 公務福利E化平台之最新消息(未屆期之優惠商店)查詢 |
| 公教房屋貸款 | 全國各機關、公立學校及公營事業機構編制內員工及應各種公務人員考試錄取參加訓練之人員(不含軍職人員、試用人員及約聘僱人員) | 臺灣銀行股份有限公司 (114.1.1~116.12.31) |
| 公教消費性貸款 | 全國各機關、公立學校、行政法人及公營事業員工(含育嬰留職停薪人員及連續服務滿1年之聘僱人員及約用人員、連續服務滿1學年之公立高中職以下代理教師) | 臺灣土地銀行股份有限公司 (113.7.1~116.6.30) |
| 中央公教人員急難貸款 | 中央各機關、學校編制內現職員工(留職停薪人員，限於育嬰留職停薪申請育嬰貸款者。) | 臺灣土地銀行股份有限公司 |

人事動態

PERSONNEL UPDATES

| 異動類別 Change Type | 姓名 Name | 原職單位及職務 Original Department and Position | 新職單位及職務 New Department and Position | 生效日期 Effective Date |
|---------------------|------------|---|--|------------------------|
| 新進 | 潘志如 | | 總務處營繕組 技士 | 115. 3. 3 |
| 新進 | 畢燕萍 | | 電機資訊學院資訊工程學系 行政辦事員 | 115. 2. 23 |
| 新進 | 賴慶源 | | 總務處營繕組 副技術師 | 115. 3. 5 |
| 新進 | 楊潔玲 | | 法政學院國家政策與公共 事務研究所 行政辦事員 | 115. 3. 10 |
| 新進 | 林家宏 | | 教務處課務組 行政辦事員 | 115. 3. 18 |
| 新進 | 林坤田 | | 學生事務處學生安全輔導室 校安老師 | 115. 3. 20 |
| 新進 | 朱庭葦 | | 學生事務處學生安全輔導室 行政辦事員 | 115. 3. 20 |
| 新進 | 陳俞任 | | 總務處事務組 行政辦事員 | 115. 3. 23 |
| 調他 機關 | 盧孟弘 | 理學院應用數學系 技士 | 臺中市生命禮儀管理處 管理師 | 115. 3. 23 |

| 異動類別 Change Type | 姓名 Name | 原職單位及職務 Original Department and Position | 新職單位及職務 New Department and Position | 生效日期 Effective Date |
|---------------------|------------|---|--|------------------------|
| 退休 | 黃江樹 | 土木工程學系 技士 | | 115. 3. 2 |
| 離職 | 黃琇瑩 | 管理學院行銷學系 行政辦事員 | | 115. 2. 28 |
| 離職 | 廖淑芳 | 學生事務處學生安全輔導 室校安老師 | | 115. 2. 28 |
| 離職 | 陳彥廷 | 教務處通識教育中心 行政辦事員 | | 115. 3. 6 |
| 離職 | 李妘巧 | 生命科學院生命科學系 事務助理員 | | 115. 3. 13 |
| 聘約期滿 | 洪品琛 | 校友中心 行政辦事員(職代) | | 115. 3. 20 |

其他大專校院徵求校長、
院長、系主任候選人

OTHER HIGHER EDUCATION INSTITUTIONS SEEKING
CANDIDATES FOR PRESIDENTS, DEANS, AND
DEPARTMENT CHAIRS

| 序號 No | 徵求校長、院長、 系主任候選人學校 Institution Recruiting Candidates for President, Dean, or Department Chair | 徵求類別 Recruitment Category | 遞件期限 Selection Period | 備註 Remarks |
|----------|--|---------------------------------|-----------------------------|--------------------------------------|
| 1 | 國立臺灣師範大學 國際與社會科學學院 | 院長 | 115.4.10 | 請詳閱本校電子公文系統/電子公佈欄，相關推薦書表請於期限前送達徵求學校。 |
| 2 | 臺北醫學大學 醫務管理學系 | 系主任 | 115.4.7 | |
| 3 | 國立中央大學 文學院 | 院長 | 115.4.7 | |
| 4 | 馬偕學校財團法人馬 偕醫學大學 全人教育中心 | 主任 | 115.3.30 | |
| 5 | 國立臺中科技大學 商學院 | 院長 | 115.4.16 | |